

RENTAL POLICIES AND PROCEDURES

RENTAL RATES published in this guide are based on a one-day use of the equipment. Equipment rented at this rate should be picked up on the day of its use and returned promptly the day after its use. Special arrangements must be made if you desire to have the equipment multiple days of use or greater than a one day use. Rental equipment that is returned after the contract dates will be assessed a late charge.

RESERVATIONS for the equipment you desire to rent should be made in advance to insure the availability of the equipment and also allow us to have it checked and packed in time for your pick-up or delivery. However, if you suddenly realize you are in need of a certain item, phone and we will service you as quickly as possible.

REPLACEMENT COSTS OR REPAIR CHARGES will be assessed on any equipment lost or damaged by the customer. Please count and check all equipment with the rental company employee upon receiving the equipment. If you or an authorized individual are not able to be available to receive rental equipment the initialed contract of the rental employee will be considered an accurate and valid count of the equipment listed on the contract. Please make sure all equipment is handled and

EQUIPMENT MALFUNCTION should be brought to our attention immediately. All equipment that you rent should be in good operational order and properly sanitized for immediate use. If for some reason the equipment you have obtained from us does not meet our high standards we will make every attempt to rectify the problem immediately.

CLEANING CHARGES of up to 50% of the normal rental charge will be assessed on all items returned uncleaned. Please make special arrangement with us if you know you will not be able to clean items before they are to be returned. Please check with us before disassembling any equipment for cleaning or maintenance purposes.

LINEN RETURNED UNUSED will not be given credit on your contract. In order for us to maintain our high standard of custom linens we must inspect and service all linens that are being returned. If for some reason you receive linen that you feel does not meet our high standard of quality please return it immediately so we can make sure all things are in good order for your function.

DELIVERY AND PICKUP SERVICE is available throughout the county. Delivery charges are based on distance travelled. We will be glad to quote delivery charges upon you placing of the order. An extra charge will be made for delivery to area that are not at ground level or easily accessible.

WE ARE JUST A CALL AWAY (445-6214) if you need assistance in finding equipment not listed in this brochure or if you have any questions. We will be glad to assist you in planning your function or make an on site inspection.